Annual Quality Assurance Report (AQAR)
Session 2012-13

Submitted by

Internal Quality Assurance Cell (IQAC)
BAOSI BANIKANTA KAKATI COLLEGE
Post Office: Nagaon, District: Barpeta
PIN: 781311, Assam (INDIA)
www.bbkcollege.org

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> BAOSI BANIKANTA KAKATI COLLEGE

1.2 Address Line 1

> Nagaon

Address Line 2

> P.O - Nagaon

City/Town

> Barpeta

State

> Assam

Pin Code

> 781311

Institution e-mail address

> principalbbkc@gmail.com

Contact Nos.

> +919435913998

Name of the Head of the Institution:

> Dr. Utchab Chandra Deka

Tel. No. with STD Code:

> --

Mobile:

> +919435913998

Name of the IQAC Co-ordinator:

> Aminur Rahman

Mobile:

9678883488

IQAC e-mail address:

iqacbbkc@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) **ASCOGN 11946**

1.4 Website address:

www.bbkcollege.org

Web-link of the AQAR:

www.bbkcollege.org/images/aqar2012_13.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	Institutional score 68%	2004	5 Years
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.6 Date of Establishment of IQAC: DD/MM/YYYY

23/08/2003

1.7 AQAR for the year (*for example 2010-11)*

2012-13

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR 2010-11 submitted on 27.05.2015
   ii. AQAR 2011-12 submitted on 31.05.2015
   iii. AQAR_____ _____ (DD/MM/YYYY)
   iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State ✓ Central - Deemed - Private -

Affiliated College   Yes [✓]   No [-]

Constituent College   Yes [-]   No [✓]

Autonomous college of UGC   Yes [-]   No [✓]

Regulatory Agency approved Institution   Yes [-]   No [✓]

(e.g., AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✓]   Men [-]   Women [-]

Urban [-]   Rural [✓]   Tribal [-]

Financial Status   Grant-in-aid [-]   UGC 2(f) [✓]   UGC 12B [✓]

Grant-in-aid + Self Financing [-]   Totally Self-financing [-]

1.10 Type of Faculty/Programme

Arts [✓]   Science [✓]   Commerce [-]   Law [-]   PEI (Phys Edu) [-]

TEI (Edu) [-]   Engineering [-]   Health Science [-]   Management [-]

Others   (Specify)   BCA

1.11 Name of the Affiliating University *(for the Colleges)*   Gauhati University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   --

University with Potential for Excellence   --   UGC-CPE   --

DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (*Specify*)	--
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers
05

2.2 No. of Administrative/Technical staff
01

2.3 No. of students
01

2.4 No. of Management representatives
01

2.5 No. of Alumni
01

2. 6 No. of any other stakeholder and

   community representatives
01

2.7 No. of Employers/ Industrialists
01

2.8 No. of other External Experts
01

2.9 Total No. of members
12

2.10 No. of IQAC meetings held
03

2.11 No. of meetings with various stakeholders: No. 07   Faculty 03

   Non-Teaching Staff / Students 02   Alumni 01   Others 01

2.12 Has IQAC received any funding from UGC during the year?   Yes -   No ✓

   If yes, mention the amount   -

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 02 | International | 0 | National | 01 | State | 0 | Institution Level | 02

(ii) Themes

| i) | Education as a tool of Women Empowerment. |
| ii) | Various Stages of Migration in Assam and Culture Assimilation. |

2.14 Significant Activities and contributions made by IQAC

The IQAC took initiative in the following areas and contributed to the fulfilment of these:

- Submission of proposal to Government of Assam for vocational course in English and Arabic.
- Diploma in Elementary Education (D.El.Ed) programme for in-service teachers at lower and upper primary level under KKHSOU.
- ICT facility enhanced by installing V-SAT for better connectivity of internet and Account Management software procured.
- A proposal submitted to UGC North Eastern Regional Office (NERO), Guwahati for sports equipment.
- Exploring avenues for co-curricular activities of students.
- Inter College Cricket Tournament organised in the college.
- Enhancement of Book bank facility.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Annexure-II attached	

Attach the Academic Calendar of the year as Annexure. (**Annexure-III**)

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> The AQAR was placed in the Governing Body of the college and took measures in releasing fund for the execution of plans. Emphasis was given on up-gradation of infrastructural facilities and teaching learning process.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	01	-
UG	04	-	01	-
PG Diploma	-	-	01	-
Advanced Diploma	-	-	-	-
Diploma	-	-	01	-
Certificate	-	-		01
Others	02 (HS A+S)	-	02	-
Total	06	-	06	01

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	00
Annual	06

1.3 Feedback from stakeholders*   Alumni [✓]   Parents [ ]   Employers [ ]   Students [✓]
   (On all aspects)

   Mode of feedback   :   Online [--]   Manual [✓]   Co-operating schools (for PEI) [--]

Please refer to Annexure-IV

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The institution follows the syllabus of Gauhati University. No syllabus has been updated or revised for the period

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No new department was introduced. However, plan was taken for introduction of Vocational Course in English and Arabic and a proposal in this regard was submitted to the Government of Assam.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
47	18	29	00	00

2.2 No. of permanent faculty with Ph.D. [08]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
16	02	29	00	00	00	00	00	45	02

2.4 No. of Guest and Visiting faculty and Temporary faculty   [00]   [00]   [11]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	08	01
Presented papers	01	16	01
Resource Persons	00	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Preparation of session plan for every subject made well before the commencement of class as per the academic calendar and apprising all students of the same on the commencement of the academic session.
- Supplying hard and soft copy of study material to the students.
- Special classes and remedial classes.
- Use of ICT facilities like LCD projectors and internet in teaching-learning process.
- Holding of class-wise seminar.
- Assigning home assignment, dissertation and project work.
- Arrangement of Field Study/ Study Tour as part of academic programme.
- Inter-departmental seminars.

2.7 Total number of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college follows examination/evaluation rules of the Affiliating Universities. However, within its limited role in these fields, the college takes steps towards examination/evaluation reforms like-

a) Sessional test, Unit test and Class test are held.

b) Evaluation and open analysis of evaluated scripts on the evaluation process among the respective departmental colleagues.

c) Showing evaluated scripts to the learners with necessary correction and suggestion for improvements.

2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study /Faculty/Curriculum Development workshop

Nil	Nil	Nil

2.10 Average percentage of attendance of students

80 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Major	47	0.0	23.4	51.1	6.4	80.9
B.A. General	80	0.0	0.0	30.0	36.3	66.3
B.Sc. Major	06	0.0	0.0	33.3	0.0	33.3
B.Sc General	19	0.0	0.0	63.2	0.0	63.2
B.C.A.	04	0.0	75.0	25.0	0.0	100.0
PGDCA	23	0.0	30.4	39.2	0.0	69.6
BA (Distance)	61	49.2	0.0	13.1	24.6	86.9
B.C.A.(Distance)	03	00	00	33.3	00	33.3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC takes initiative towards attaining excellence in teaching and learning and also adopts plans for improvement in quality of teaching-learning and evaluation such as:

a) The IQAC monitors the publication of Academic Calendar, preparation of teaching plan, departmental monthly progress report.

b) Compulsory maintenance of departmental diary and progress report by the HoDs.

c) Self-appraisal report by the teachers of their strength and weakness and after through discussion suggestion is made to the teachers for improvement.

d) Ensures that sufficient numbers of text books and reference books are procured in tune with the change of syllabus.

e) Compulsory maintenance of departmental diary.

f) Ensures feedback by the learners and the analysis of feed-back. Teachers showing better performance and encouraged and corrective measures are taken in case of teacher not showing better performance.

g) Ensures parent-teacher meeting and suggestions for improvement in teaching learning process.

h) Monitors and ensures prompt evaluation process of internal examinations.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	05
HRD programmes	00
Orientation programmes	03
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	07
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	03	00	06
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has taken a pro-active role in sensitizing and promotion of research environment in the institution in the following way:

- Circulation of information on National/International seminars and encourage faculty members to participate in the events.

- IQAC held three meetings (at the beginning, middle and end of the session) with all the faculty members and discuss about the progress of research activities and the individual problem faced.

- Based on the discussion, the IQAC places the minutes of meetings and suggestions regarding provision of promotion of research activities before the Principal, and the Research Committee which cover following points:

  a. Provision of leave-as-per-rule for participation in national and international seminars, workshops and conferences.

  b. Allowing faculty members to undertake research projects.

  c. Making strategic planning to provide Faculty Development Programme to PhD and Post-Doctoral research.

- Initiatives in holding of departmental seminars by each department and institutional seminars.

✓ The attempt of the IQAC for promoting research climate among students resulted in:

  a) Holding of 32 departmental seminars and 02 institutional seminars.

  b) A group of 220 students undertook field study to *Bhutan Chowki,* as part of environmental studies.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	00	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	00	00	00

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. [00]   Chapters in Edited Books [03]

ii) Without ISBN No. [00]

3.8 No. of University Departments receiving funds from

UGC-SAP	--	CAS	--	DST-FIST	--
DPE	--			DBT Scheme/funds	--

3.9 For colleges

Autonomy	--	CPE	--	DBT Star Scheme	--
INSPIRE	--	CE	--	Any Other (specify)	--

3.10 Revenue generated through consultancy   00

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons   01

3.13 No. of collaborations   International --   National --   Any other --

3.14 No. of linkages created during this year   --

3.15 Total budget for research for current year in lakhs:

From funding agency --   From Management of University/College --

Total --

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
    who are Ph. D. Guides
    and students registered under them

| 00 |

| 00 |

3.19 No. of Ph.D. awarded by faculty from the Institution

| -- |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | --- | SRF | --- | Project Fellows | --- | Any other | --- |

3.21 No. of students Participated in NSS events:

University level | --- | State level | --- |

National level | --- | International level | --- |

3.22 No. of students participated in NCC events:

University level | --- | State level | 108 |

National level | 04 | International level | --- |

3.23 No. of Awards won in NSS:

University level | --- | State level | --- |

National level | --- | International level | --- |

3.24 No. of Awards won in NCC:

University level | --- | State level | --- |

National level | --- | International level | --- |

3.25 No. of Extension activities organized

University forum | -- | College forum | 02 |

NCC | 01 | NSS | 01 | Any other | --- |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness programme by NCC unit of the college on Fire Fighting measures.

- Lecture on value based education among students by the Department of Education.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	32 bigha 1 katha 10 lesa (41860.8 sq mtr.	--	Govt. allotment	32 bigha 1 katha 10 lesa (41860.8 sq mtr.
Class rooms	1095 sqm	--	Donation and govt. grant	1095sqm
Laboratories	599sqm	--	Govt. grant	599sqm
Seminar Halls	--	--	--	--
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	1288.87sqm	--	UGC and Internal	1288.87sqm

4.2 Computerization of administration and library

- Account management software installed in the office of the college.

- Introduction of *Facial Biometric Attendance System*.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17022	1883620/-	979	122375/-	18001	2005995/-
Reference Books	1020	180000/-	--	--	1020	180000/-
e-Books	200	--	50	--	250	--
Journals	20	13000/-	--	--	20	13000/-
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	200	--	--	--	200	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	07	13	01	00	00	04	17	04
Added	00	00	00	00	00	00	00	01
Total	07	13	01	00	00	04	17	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- V-SAT installed for better internet connectivity.

- Add on programme for teachers on the use of internet and power point presentation.

4.6 Amount spent on maintenance in lakhs:

i) ICT

1.00

ii) Campus Infrastructure and facilities

5.80

iii) Equipments

1.10

iv) Others

3.20

Total:

11.10

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The IQAC takes seminal steps in enhancing awareness about Student Support services available in the college in the following way and makes earnest effort to ensure the maximum utilisation of the various facilities.
>
> The College has made provision for the Student Support Services in these areas like- NCC Unit, College Magazine, Students' Union, Grievance and Redressal Cell, Boys' common Room, Girls' Common Room, Canteen, Incentive Awards, Remedial and Special Classes, Field Study/ Educational Tour etc.
>
> The IQAC awares the students about support services in the following way:
>
> a) Ensures the class-wise awareness programme for student about the facilities available in the college.
>
> b) Ensures the dissemination of information of student support services in the college through the students' union of the college.
>
> c) Ensures publication of the information of student support services in the college prospectus.
>
> d) Publication of Campus Newsletter.

5.2 Efforts made by the institution for tracking the progression

> Effort for tracking progression is made through:
>
> a) The departmental records on performance of students, progress and placement.
>
> b) Analyzing the performance in the internal examinations.
>
> c) Feed-back from students.
>
> d) Joint sitting of Teacher-Guardian Association and students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
994	109	00	00

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women		No	%
	674	61			429	39

	Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total		General	SC	ST	OBC	Physically Challenged	Total
667	193	41	115	03	1019		968	72	10	48	05	1103

Demand ratio: 1.08   Dropout: 43.6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

a) The IQAC ensures providing information of competitive examinations to students through Career Counselling and Guidance Cell (CCGC). Respective Departments takes initiative in motivating students towards competitive examinations.

b) One week coaching classes on Analytical and Logical Reasoning by the Department of Mathematics and Philosophy.

No. of students beneficiaries   25

5.5 No. of students qualified in these examinations

NET   00   SET/SLET 00   GATE   00   CAT   00

IAS/IPS etc 00   State PSC 00   UPSC   00   Others 00

5.6 Details of student counselling and career guidance

The college has a Career Counselling and Guidance Cell to provide regular counselling and guidance on career. For counselling and career guidance following actions has been taken:

- Pre-admission counselling on choosing course and offering subjects at U.G. level.

- Counselling on joining NCC and Military service by the NCC unit of the college

No. of students benefitted   350

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

> a) The college is co-educational and hence boys and girls are involved in various activities and committees. Motivates and ensures representation of girls where they do not come forward.
>
> b) Lecture on women issues as part of celebration of International Women's Day in the college.

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

   State/ University level   [--]   National level   [--]   International level   [--]

   No. of students participated in cultural events

   State/ University level   [--]   National level   [--]   International level   [--]

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level   [--]   National level   [--]   International level   [--]

Cultural: State/ University level   [--]   National level   [--]   International level   [--]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	5000/-
Financial support from government	309	14,51,974/-
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level [--]   National level [--]   International level [--]

Exhibition: State/ University level [--]   National level [--]   International level [--]

5.12   No. of social initiatives undertaken by the students   [01]

5.13 Major grievances of students (if any) redressed: No major grievance found.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To uplift knowledge, skill and morals of young generation for an equitable and advanced society.

Mission:

+ To achieve excellence in higher education by incorporating new inputs and new techniques.

+ To impart skill based and career oriented knowledge and education.

+ To promote physical, cultural and moral development of the students.

+ To work for inclusive education and especially for participation of women and backward rural communities in higher education.

6.2 Does the Institution has a management Information System

Yes. The college has a management information system (MIS) of which the Principal of the college is the executive head. The information is dispatched to the concerned destination by –

i. Notification in the notice board, notice register etc.

ii. Letter delivery through peon book.

iii.Providing information of general rules and facilities available in the prospectus.

iv.Joint meeting of Governing Body (G.B.) with college faculty and other staff.

v. Meeting with stakeholders, Students' Union Body, etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

     6.3.1 Curriculum Development

The college has an Academic Committee, which sits periodically on the issues related to curriculum and takes initiative in this respect in the following ways:

i) Departmental seminars, home assignment and dissertation carried out by the respective department under the supervision of Academic Committee of the college.

ii) Feedback from learners and guardians on teaching of curriculum is discussed in HoDs meeting and suggestions are made for improvement in the curriculum over telephone to the affiliating University.

iii) The departmental library and central library procure both text and reference books relevant to curriculum and provide priority and special consideration to the needy and deserving students.

     6.3.2 Teaching and Learning

For quality teaching and learning, the academic calendar, class routine and teaching plans are prepared before the commencement of the class. The course content, lesson allotted to individual faculty is intimated to the learners at the beginning of the classes.
  ➢ Use of LCD Projector is encouraged in class room teaching.
  ➢ Supplying print and soft copy of study materials to students is done as regular practice.
  ➢ Remedial classes for slow learners.
  ➢ Inter-departmental collaborative teaching is practiced on allied topics for better understanding of the concepts.

6.3.3 Examination and Evaluation

> ➢ Sessional Test/ Unit Test and Class Tests are held regularly.
>
> ➢ Dissertation, home assignments and seminars undertaken as part of evaluation.
>
> ➢ Regularity, punctuality and involvement in co-curriculum and extra-curricular activities.
>
> ➢ Field study is conducted as a part of evaluation process.
>
> ➢ Evaluation process is discussed among the departmental colleagues and students are shown evaluated scripts to bring about improvement in their performance.

6.3.4 Research and Development

> The college takes initiative to promote research activities and adopt some strategies in this regard such as- information of the international/national/state/local level seminars, of research journals are provided for easy access to the teachers and students. Logistic support is given.
>
> As a result, 02 seminars by each of the 16 departments and 02 institutional seminars were held. Two (02), 24 and 01 faculty members were participated in international conference, national seminar and workshop respectively. Publication by faculty members also increased. 07 papers in international peer reviewed journals were published. Moreover, 02 faculty members attended refresher course, 03 faculty members attended orientation course and 07 faculty members attended summer/ winter schools.
>
> Initiative was also taken for boosting research culture among students, which has resulted in 32 numbers of departmental seminars. Moreover, 220 students undertook field study as part of environmental studies.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> • More books were purchased for library.
> • V-SAT installed for better internet connectivity.
> • Infrastructure facility increased in respect of renovation of old hostel rooms for class-room use, construction of boundary wall of girls' hostel and part of campus area. Construction of indoor sports stadium started.
> • Installation of Facial Biometric Attendance System.
> • Installation of Account Management Software.

6.3.6   Human Resource Management

> The college strives to develop human resource primarily through successful implementation of curriculum to bring the desired goal.
>
> The mission 'Search for Talent and its Upliftment' adopted couple of years ago continued. Attempts were made to provide help in cash and kind to poor but talented students so that they do not get deprived from higher education. Remedial coaching classes and special classes were arranged for their upliftment.
>
> Effort was made for the leadership and healthy competitive spirits among students through Students' Union and entrusting them with different responsibilities and through organisation of different programmes.
>
> One week coaching classes on Analytical & Logical Reasoning was held for appearing in competitive examination.
>
> For professional skill development of lower and upper primary teachers D.El.Ed programme was started in distance mode under KKHSOU.

6.3.7   Faculty and Staff recruitment

> Recruitment of teachers and other employees are made as per the guidelines of UGC as well as the state government.
>
> Part-time teachers are recruited as and when necessary. These year part-time teachers were recruited in the department of Political science, Economics, Education, Philosophy, Arabic, Hindi, Assamese and Anthropology.

6.3.8   Industry Interaction / Collaboration

> The college has no formal industry interaction/ collaboration. However, the students are given information of the industries and reputed institution and are guided to get into those. Efforts are being made to have collaboration with institutions.

6.3.9   Admission of Students

> - An admission Committee is formed every year, which follows government rules related to reservation and admission.
> - Details of admission process are displayed in important public places.
> - The selection of students for admission into different classes is done strictly on merit. To maintain transparency in this regard, merit list is hung up in the college notice board two days prior to the date of admission.
> - Major seats are allotted entirely at the sole discretion of the concerned departments. Besides, major selection test is conducted wherever demand ratio is greater than 1.
> - Besides, admission counselling is done on the date of admission.

6.4 Welfare schemes for

Teaching	GIS, NPS, Sikshak Sanchay Sahayeka (SSS) monthly savings scheme
Non teaching	GIS, NPS and Savings scheme of non-teaching staff.
Students	Government Scholarship, SSS Award, Incentive Scheme, Incentive Award, Book Bank Facility

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done   Yes   √   No   -

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	Academic Committee
Administrative	No	--	No	--

6.8 Does the University/ Autonomous College declare results within 30 days?   **Not Applicable**

For UG Programmes   Yes   No

For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

    Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

    Not Applicable

6.11 Activities and support from the Alumni Association

- Periodical meeting with the Principal and staffs and suggestions for improvement in different area.
- Cooperation in the "Search for Talent" in the adjacent area.
- Undocumented financial help to poor but talented students.
- Acting as bridge between the college and the society.

6.12 Activities and support from the Parent -Teacher Association

> ■ Analysis of the teaching-learning process and the result of the students in the joint sitting.
>
> ■ Representatives of the parents and teachers participate in the Governing Body of the college.

6.13 Development programmes for support staff

> • The department of Computer Science of the College organised one week computer literacy training for staff.
>
> • The management of the college offers help as far as possible in helping staff in financial matters like salary savings in LICI, procuring bank loan, etc.
>
> • A three-day Add On programme for staff on the use of internet by the department of Computer Science of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> ✓ Cleanliness drive on important days like college weak, Freshman Social, Environment Days, etc.
>
> ✓ Plantation of samplings on important days of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ✓ Conduct of departmental seminars, assigning home assignment and project and dissertation.
>
> ✓ Improvement of internet facility in the college and this has enabled the office in accessing information. It has also contributed towards e-learning.
>
> ✓ Installation of Facial Biometric Attendance System.
>
> ✓ Installation of Account management Software.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - Proposal for introduction of vocational course in English and Arabic was submitted to the government of Assam.
>
> - Procurement of more books for central library.
>
> - Book bank system strengthened to cover more students.
>
> - 32 departmental seminars and 02 institutional seminars were held.
>
> - ICT facility enhanced by installing V-SAT for better internet connectivity.
>
> - Account Management Software installed for recording attendance of staff.
>
> - Awareness programme on Fire Fighting Measures undertaken.
>
> - Field study undertaken to Bhutan Chowki.
>
> - Inter College Cricket Tournament held.
>
> - Construction of Indoor Sports Stadium started.
>
> - Class room renovated, partial boundary wall constructed.
>
> - Introduction of D.El.Ed. Programme.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> i) Effective Teaching-Learning Process.
>
> ii) Professional training for skill development for quality education.

Please refer to Annexure-V

7.4 Contribution to environmental awareness / protection

- Celebration of World Environment Day.
- Sapling plantation.
- Field Study on environment.

7.5 Whether environmental audit was conducted?   Yes √ No ☐

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength:
- Competent and dedicated faculty.
- Best Teaching Practices.
- Major course in almost all the subjects available in the college and Flexibility in offering elective/ optional subject.
- Campus with 14 acres of land.
- Separate hostels for Boys and Girls with modern amenities and homely environment.
- Income generation from fishery and agriculture.
- NCC unit.
- Spacious library with journals, periodicals and more than 17,000 numbers of text and reference books, and with Book Bank Facility.
- Facility of Distance Education and Dual Degree.
- Increased enrolment of girl students and marginalised section.

Weakness:
- Lack of modern science building and well equipped science laboratory.
- Lack of Lecture Hall, community Hall and Auditorium to hold seminars, cultural activities etc.
- Lack of Physical education and proper sports facility.
- Incomplete boundary wall.
- Lack of proper Botanical Garden.
- Inadequate number of faculties in some of the departments.
- Lack of quarters for the Principal, teachers and non-teaching employees.

Opportunity:
- Scope for introduction of income generating and employable course like Pisciculture, Piggery and poultry farming, weaving and tailoring, carpentry, Horticulture, and Microfinance Certificate Programme.
- Up-gradation of play ground at par national norms.
- Introduction of regular Post Graduate Courses in the subjects like Assamese, English, Education, Economics, Political Science, Journalism and Mass Communication, and Mathematics.
- Archive for local cultural heritage.

Threat: The following threats are emerged from the SWOT analysis:
- Prevailing traditional rural inertia.
- Economic backwardness of the rural masses.
- College located in low land and flood prone area.
- Located at about 2 kilometres distance from the main road and the connecting road usually in bad condition.
- Shortage of permanent faculties in some of the departments.

8. **Plans of institution for next year**

- Innovations in teaching learning process.

- Up-gradation of infrastructural and ICT facility in library.

- Submission of proposal for government assistance for digital class room and infrastructural development.

- Improvement in power supply.

- To strengthen management system.

- Exploring new areas of extension activities.

Name Aminur Rahman   *Name* Dr. Utchab Chandra Deka

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____ *** _____

Abbreviations:

BCA	Bachelor of Computer Application
CCGC	Career Counseling and Grievance Cell
D.El.Ed	Diploma in Elementary Education
GB	Governing Body
GIS	Group Insurance Scheme
HoD	Head of the Department
HSLC	High School Leaving Certificate
ICT	Information and Communication Technology
KKHSOU	Krishna Kanta Handique State Open University
LCD	Liquid Crystal Display
LICI	Life Insurance Corporation of India
MIS	Management Information System
NCC	National Cadet Corps
UGC-NERO	UGC- North Eastern Regional Office
NPS	New Pension System
OBC	Other Backward Caste
PGDCA	Post Graduate Diploma in Computer Application
PhD	Doctor of Philosophy
SC	Scheduled Caste
SSS	Salary Savings Scheme
ST	Scheduled Tribe
SWOT	Strength, Weakness, Opportunity and Threat
UG	Under Graduate
V-SAT	Very Small Aperture Terminal

****

Annexure-II

Plan of Action and Achievements
Session: 2012-13

Plan of Action	Achievements
• Introduction of Vocational Course. • Organisation of seminars • Plan to strengthen book bank system. • Enhancement of ICT facility. • Up-gradation of sports facility. • Up-gradation of infrastructural facility. • Up-gradation of management and governance. • Exploring avenues for extension activities.	• Proposal submitted to Government of Assam for vocational course in English and Arabic. • Introduction of D.El.Ed programme under KKHSOU for in-service teacher. • 32 departmental seminars and 02 institutional seminars have been organized in the college. • Dissertation work, field study and home assignments were undertaken as part evaluation process. • 200 new books procured and more students have been covered by book bank systems. • V-SAT installed for internet connectivity. • Add-on programme for teachers on use of internet and power point presentation was organised by the Department of Computer Science. • Construction of Indoor Stadium for better sports facility started with UGC fund. • Inter-college Cricket Competition held in the college. • Construction of boundary walls started. • Old hostel rooms renovated and opened for classroom use. • Account management software has been installed. • Punching machine is replaced with Facial Biometric Attendance System. • Awareness programme on Fire Fighting Measures organised by NCC unit of the college. • Sensitizing programme organized for joining NCC and military service. • Campus News published. • 14 students awarded cash amount for showing good performance in internal examination.

ACADEMIC CALENDAR
Session 2012-13

Month & Year	Date	Day (s)	Occasion	No. of Holidays	No. of Working Days	
					Teaching Day (s)	Non-Teaching Day (s)
JUNE 2012	1-2	Fri-Sat	Working Days/ Classes	--	02	02
	3	Sun	--	01	--	--
	4-9	Mon-Sat	Working Days/ Classes	--	06	06
	10	Sunday	--	01	--	--
	11-15	Mon-Fri	Working Days/ Classes	--	05	05
	16	Sat	Working Day	--	--	01
	17	Sun	--	01	--	--
	18-23	Mon-Sat	Working Days	--	--	06
	24	Sun	--	01	--	--
	25-30	Mon-Sat	H.S. 1st & TDC 1st Sem. Classes start from 25th	--	06	06
				04	19	26
JULY 2012	1	Sun	Summer Vacation Starts	01	--	--
	2-7	Mon- Sat	Working Days	--	--	06
	8	Sun	--	01	--	--
	9-14	Mon- Sat	Working Days	--	--	06
	15	Sun	--	01	--	--
	16-21	Mon- Sat	Working Days	--	--	06
	22	Sun	--	01	--	--
	23-28	Mon- Sat	Working Days	--	--	06
	29	Sun	--	01	--	--
	30-31	Mon- Tue	Working Days	--	--	02
				05	--	26
AUGUST 2012	1-4	Wed-Sat	Opening after Summer Vacation	--	04	04
	5	Sun	--	01	--	--
	6-11	Mon- Sat	Freshman Social	--	06	06
	12	Sun	--	01	--	--
	13-14	Mon-Tue	Working Days/ Classes	--	02	02
	15	Wed	Independence Day (Holiday)	01	--	--
	16-18	Thur-Sat	Working Days/ Classes	--	03	03
	19	Sun	--	01	--	--
	20-21	Mon-Tue	Id-Ul- Fitre (Holiday)	02	--	--
	22-25	Wed-Sat	Classes/ 1st Sessional Test TDC 1st &3rd Sem.	--	04	04
	26	Sun	--	01	--	--
	27-31	Mon-Fri	Working Day/ Class	--	05	05
				07	24	24

ACADEMIC CALENDAR
Session 2012-13

Month & Year	Date	Day (s)	Occasion	No. of Holidays	No. of Working Days	
					Teaching Day (s)	Non-Teaching Day (s)
SEPTEMBER 2012	1	Sat	Working Day/ Class	--	01	01
	2	Sun	--	01	--	--
	3-4	Mon-Tue	Working Days/ Classes	--	02	02
	5	Wed	Tithi of Sri Madhav Dev (Holiday)	01	--	--
	6-7	Thur-Fri	Working Days/ Classes	--	02	02
	8	Sat	Janmastomi (Holiday)	01	--	--
	9	Sun	--	01	--	--
	10-15	Mon- Sat	Working Days/ Classes	--	06	06
	16	Sun	--	01	--	--
	17-22	Mon- Sat	Working Days/ Classes	--	06	06
	23	Sun	--	01	--	--
	24	Mon	BBKC Students' Union Electon	--	01	01
	25	Tue	Jonmotsava of Srimanta Shankar Dev (Holiday)	01	--	--
	26-29	Wed-Sat	Classes/ 1st Unit Test of HS 1st & 2nd Yr. and TDC 2nd &3rd Yr.	--	04	04
	30	Sun	--	01	--	--
				08	22	22
OCTOBER 2012	1	Mon	Working Day/ Class	--	01	01
	2	Tue	Birth day of Mahatma Gandhi (Holiday)	01	--	--
	3-6	Wed-Sat	Classes/Educational Field Trip of TDC 2nd Yr.	--	04	04
	7	Sun	--	01	--	--
	8-13	Mon- Sat	Classes/ 2nd Sessional Test TDC 1st &3rd Sem.	--	06	06
	14	Sun	--	01	--	--
	15-16	Mon-Tue	Working Days/ Classes	--	02	02
	17	Wed	Kati Bihu (Holiday)	01	--	--
	18-20	Thur-Sat	Working Days/ Classes	--	03	03
	21-29	Sun-Mon	Durga Puja/ Vijoya Dasami/Id-Uz-Zuha/ Lakhmi Puja	09	--	--
	30-31	Tue-Wed	Working Days/ Classes	--	02	02
				13	18	18
NOVEMBER 2012	1-3	Thur-Sat	Working days / Classes	--	03	03
	4	Sun	--	01	--	--
	5-10	Mon- Sat	Working days / Classes	--	06	06
	11	Sun	--	01	--	--
	12	Mon	Working day / Class	--	01	01
	13	Tue	Kali Puja/ Dewali (Holiday)	01	--	--
	14-17	Wed-Sat	Classes/ Dr. Banikanta Kakati Memorial Lecture on 15th	--	04	04
	18	Sun	--	01	--	--
	19-24	Mon- Sat	Classes/ Test Examination of HS 2nd Yr.	--	06	06
	25	Sun	--	01	--	--
	26-27	Mon-Tue	Working days / Classes	--	02	02
	28	Wed	Guru Nanak Birth Day (Holiday)	01	--	--
	29-30	Thur-Fri	Working days / Classes	--	02	02
				06	24	24

ACADEMIC CALENDAR
Session 2012-13

Month & Year	Date	Day (s)	Occasion	No. of Holidays	No. of Working Days Teaching Day (s)	Non-Teaching Day (s)
DECEMBER 2013	1	Sat	Working day / Class	--	01	01
	2	Sun	--	01	--	--
	3-6	Mon-Thur	Working days / Classes	--	04	04
	7-8	Fri-Sat	Working days	--	--	02
	9	Sun	--	01	--	--
	10-15	Mon-Sat	Working days	--	--	06
	16	Sun	--	01	--	--
	17-22	Mon-Sat	Working days / Classes	--	06	06
	23	Sun	--	01	--	--
	24	Mon	Working day / Class	--	01	01
	25	Tue	Christmas Day (Holiday)	01	--	--
	26-29	Wed-Sat	Working days / Classes	--	04	04
	30	Sun	--	01	--	--
	31	Mon	Working day / Class	--	01	01
				06	17	25
JANUARY 2012	1-5	Tue-Sat	TDC 2nd & 4th Sem. Classes Begin/ 2nd Unit Test of TDC3rd Yr.	--	05	05
	6	Sun	--	01	--	--
	7-12	Mon-Sat	Working days / Classes	--	06	06
	13	Sun	--	01	--	--
	14-17	Mon-Thur	Magh Bihu, Silpi divas (Holiday)	04	--	--
	18-19	Fri-Sat	Working days / Classes	--	02	02
	20	Sun	--	01	--	--
	21-25	Mon-Fri	College Week	--	--	05
	26	Sat	Republic Day (Holiday)	01	--	--
	27	Sun	--	01	--	--
	28-31	Mon-Thur	Working days / Classes	--	04	04
				09	17	22
FEBRUARY 2013	1-2	Fri-Sat	Working days / Classes	--	02	02
	3	Sun	--	01	--	--
	4-9	Mon-Sat	Classes/ 1st Sessional Test TDC 2nd &4th Sem.	--	06	06
	10	Sun	--	01	--	--
	11-14	Mon-Thur	Working days / Classes	--	04	04
	15	Fri	Swaraswati Puja (Holiday)	01	--	--
	16	Sat	Working day / Class	--	01	01
	17	Sun	--	01	--	--
	18-23	Mon-Sat	Working days / Classes	--	06	06
	24	Sun	--	01	--	--
	25-28	Mon-Thur	Working days / Classes	--	04	04
				05	23	23

ACADEMIC CALENDAR
Session 2012-13

Month & Year	Date	Day (s)	Occasion	No. of Holidays	No. of Working Days	
					Teaching Day (s)	Non-Teaching Day (s)
MARCH 2013	1-2	Fri-Sat	Working days / Classes	--	02	02
	3	Sun	--	01	--	--
	4-9	Mon-Sat	Working days / Classes	--	06	06
	10	Sun	--	01	--	--
	11-16	Mon-Sat	Working days / Classes	--	06	06
	17	Sun	--	01	--	--
	18-23	Mon-Sat	Working days / Classes	--	06	06
	24	Sun	--	01	--	--
	25-26	Mon-Tue	Working days / Classes	--	02	02
	27	Wed	Dol-Yatra (Holiday)	01	--	--
	28-30	Thur-Sat	Working days / Classes	--	03	03
	31	Sun	--	01	--	--
				06	25	25
APRIL 2013	1-6	Mon-Sat	Working days / Classes	--	06	06
	7	Sun	--	01	--	--
	8-13	Mon-Sat	Classes/2nd Sessional Test TDC 2nd &4th Sem.	--	06	06
	14-16	Sun-Tue	Bohag Bihu (Holiday)	03	--	--
	17-20	Wed-Sat	Working days / Classes	--	04	04
	21	Sun	--	01	--	--
	22-27	Mon-Sat	Working days / Classes	--	06	06
	28	Sun	--	01	--	--
	29-30	Mon-Tue	Working days / Classes	--	02	02
				06	24	24
MAY 2013	1-4	Wed-Sat	Working days / Classes	--	04	04
	5	Sun	--	01	--	--
	6-11	Mon-Sat	Working days / Classes	--	06	06
	12	Sun	--	01	--	--
	13-16	Mon-Thur	Working days / Classes	--	04	04
	17	Fri	Budha Purnima (Holiday)	01	--	--
	18	Sat	Working day / Class	--	01	01
	19	Sun	--	01	--	--
	20-21	Mon-Tue	Working days / Classes	--	02	02
	22-25	Wed-Sat	Working days	--	--	04
	26	Sun	--	01	--	--
	27-31	Mon-Fri	Working days	--	--	05
				05	17	26

Note:

1. TDC 1st & 3rd Semester Examination will be completed by 06th December, 2012 and 2nd Semester Examination will be completed by 20th May, 2013.

2. TDC Part III (1+1+1) examination will commence from 3rd week of March, 2013.

3. HS final Examination will start from 3rd week of Feb, 2013.

4. HS 1st yr annual Examination will start from 1st week of March, 2013.

5. Exact date of Examination will be notified in due course of time.

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ANALYSIS OF STUDENTS' FEEDBACK: A SUMMARY
YEAR: 2012-13

Feedback from students and alumni is taken for the session 2012-13 to improve the teaching-learning process of the institute. In this regard, the present student feedback system adopts randomized sampling method, where 100 undergraduate level students and 20 alumni have been interviewed. As a tool of investigation, closed ended questionnaire is constructed using LIKERT scale method. The LIKERT scale ranges from 1 to 5, where 1,2,3,4 and 5 indicates not satisfactory, satisfactory, good, excellent and outstanding respectively. The questionnaire for students basically encompasses five broad areas, e.g., assessment of teacher, assessment of administration, assessment of support system, assessment of library and assessment of basic requirements. In the similar manner, the questionnaire developed for alumni encompasses areas like quality of academic resource, encouragement to students, safety, placement, etc.

Key Highlights:

- Assessment of teacher reflects that, the effort and support by the faculty members are in the range of 3-4, which implies that some teachers should be more pro-active to fulfil the students' need.
- Regarding administration, support system and library services, the expectation of the students are average. It therefore, demands that the administration and support system should be prompt and judicious enough to fulfil their expectation.
- The alumni feel that quality of academic resource and safety is good. Besides, encouragement provided to students is commendable as they have found.
- Alumni feel that although the institution does not have formal placement services, but information that provided to students in this matter is appreciable and in future the college should try to have formal collaboration with organisation and institution for placement.

The analysis of students' and alumni feedback is discussed in the general meeting, where measures are identified and resolved for implementation.

BEST PRACTICE

Practice 1: *Effective Teaching- Learning Process*

The practice of Effective-Teaching Learning Process targets

- to create a homely environment for poor and meritorious students
- to increase the enrolment of students belonging to SC, ST and Minority community
- to give students belonging to BPL category excess to higher education
- to increase the enrolment of women students
- to produce better results

The college is located in an area where majority of the population belongs to SC, ST and Minority community and many of the students are deprived of higher education due to poor financial conditions. The enrolment of women students also seem to be minimal. Due to all these problems, the literacy rate of the area seems to be very low. Therefore, an Effective Teaching Learning process with an aim to reach out to the poor and meritorious students is the need of the hour.

To make the teaching learning process the college authority aims to-

- introduce remedial classes.
- introduce special classes for advanced learners.
- initiate inter-departmental classes.
- conduct more class tests apart from Sessional/ Unit tests
- use ICT in Teaching- Learning
- provide Book Bank facility to poor and meritorious students

The college is now a home to students of diverse cultures and has managed to reach out to students belonging to BPL families, SC/ ST and Minority communities and remote areas. The introduction of remedial classes, special classes, inter-departmental classes, tests and ICT have indeed improved the quality of education as a whole. The quality result and pass percentage of students have increased to a great extent. The enrolment of girl students has also increased. Some students belonging to poor families were provided with Book Bank facility and this has indeed boosted their zeal to excel in education. As a result of the practice of Effective Teaching Learning process, the literacy rate of the rural surrounding of the college has improved. This shows that the college has undeniably contributed to the socio-economic and academic development of the surrounding rural areas.

Contact Details

Name of the Principal	: Dr. U. C. Deka
Name of the Institution	: Baosi Banikanta Kakati College
City	: Barpeta
Pin Code	: 781311
Accredited status	:
Work Phone	:
Website	: www.bbkcollege.org
E-mail	: iqacbbkc@gmail.com
Mobile	: +919435913998

Practice 2: *Professional Training for Skill Development to Quality Education*

Quality is the heart of education. The right to education is not only a matter of equity and access to education, but also the right to receive an education of better quality. The institution strives to maintain quality education for regular students and it encompasses all the students in its ambit. In the process of providing quality education, the institution feels that the concern for quality education should be disseminated in the society and the training of the in-service teachers of lower and upper primary for skill development may contribute to the process of imparting quality education.

With this backdrop, the college has introduced Diploma in Elementary Education (D.El.Ed.) under Krishnakanta Handique State Open University (KKHSOU) to develop educational and professional skills of in-service teachers at lower and upper primary level with a view to deliberate quality education that perforate to their students at respective level. D.El.Ed. programme is a two-year diploma programme, which comprises tutorial, project work and presentation on their chosen activity. The basic objective of the course is to orient the teachers about the tools and techniques of better pedagogy, methodological practice towards catering quality education and moral responsibility towards the humble profession.

As a result of the practice, 81 in-service teachers working at various lower and upper primary schools got enrolled in the programme.

Contact Details:

Name of the Principal	: Dr. U. C. Deka
Name of the Institution	: Baosi Banikanta Kakati College
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