

Annual Quality Assurance Report (AQAR)

Session 2010-11

Submitted by



বিপ্লবী জগৎ তৈরি

Internal Quality Assurance Cell (IQAC)
BAOSI BANIKANTA KAKATI COLLEGE

Post Office: Nagaon, District: Barpeta

PIN: 781311, Assam (INDIA)

www.bbkcollege.org

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

Part – A

1. Details of the Institution

1.1 Name of the Institution

BAOSI BANIKANTA KAKATI COLLEGE

1.2 Address Line 1

Nagaon

Address Line 2

P.O- Nagaon

City/Town

Barpeta

State

Assam

Pin Code

781311

Institution e-mail address

principalbbkc@gmail.com

Contact Nos.

+919435913998

Name of the Head of the Institution:

Dr. Utchab Chandra Deka

Tel. No. with STD Code:

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Mobile:

+919435913998

Name of the IQAC Co-ordinator:

Aminur Rahman

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879) ASCOGN 11946

1.4 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	Institutional score 68%	2004	5 Years
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.6 Date of Establishment of IQAC: DD/MM/YYYY

1.7 AQAR for the year (for example 2010-11)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ (DD/MM/YYYY)
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e.g., AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BCA

1.11 Name of the Affiliating University (*for the Colleges*)

Gauhati University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme	—	UGC-CE	—
UGC-Special Assistance Programme	—	DST-FIST	—
UGC-Innovative PG programmes	—	Any other (<i>Specify</i>)	—
UGC-COP Programmes	—		

2. IQAC Composition and Activities

2.1 No. of Teachers	05				
2.2 No. of Administrative/Technical staff	01				
2.3 No. of students	01				
2.4 No. of Management representatives	01				
2.5 No. of Alumni	01				
2.6 No. of any other stakeholder and community representatives	01				
2.7 No. of Employers/ Industrialists	01				
2.8 No. of other External Experts	01				
2.9 Total No. of members	12				
2.10 No. of IQAC meetings held	04				
2.11 No. of meetings with various stakeholders:	No.	10	Faculty	04	
Non-Teaching Staff	03	Alumni	01	Others	02
2.12 Has IQAC received any funding from UGC during the year?	Yes	-	No	✓	
If yes, mention the amount	-				

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Population education in secondary level for the awareness of society.
2. Non violence as a means and truth as an end in the eyes of MK Gandhi.
3. Chemical fertilisers: its merit and demerit
4. *Riti Kalin Kabiyon Mein Dev Ka Sthan.*
5. *Adhunik Asomiya Natarak Gati Dhara.*
6. Impact of Globalisation on Indian Economy.
7. Centre State legislative Relation and its Impact in the Present day Administration.
8. *Abdullah Ibn Muqaffa* and his book “Kalila Wa Dimna”.
9. Development of Lyrics in Elizabethan Literature.

2.14 Significant Activities and contributions made by IQAC

- ✓ New subject, namely, Anthropology introduced at UG level and initiation taken for university affiliation of Major subjects in History, Chemistry, Zoology and Physics.
- ✓ ICT facility enhanced for better teaching-learning process.
- ✓ Introduction of special classes for advanced learners in addition to existing remedial coaching classes.
- ✓ Special campaign for enhancing enrolment of girl students.
- ✓ Exploring avenues for students to go for tour and field study.
- ✓ Organising coaching for entry in to service and sensitizing programmes as part of Extension Activities.
- ✓ Up gradation of infrastructure.
- ✓ Arrangement of seminar and conferences
- ✓ Conduction of Faculty Development Programme.
- ✓ Governing council meeting held on a regular basis with members of the Academic Committee as a part of Academic Review activity.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Annexure-II attached	

* Attach the Academic Calendar of the year as Annexure. (Annexure-III)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR was placed in the Governing Body. The Governing Body scrutinised the Plan and the Action taken and stressed on better result and women education at UG level.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	01	-
UG	04	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	01
Others	02 (HS A+S)	-	02	-
Total	06	-	04	01
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	05

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please refer to Annexure-IV*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The institution follows the syllabus of Gauhati University. No internal syllabus has been updated or revised for the period

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. Anthropology Department introduced and general course in the subject started.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
47	36	11	00	00

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
31	5	11	0	0	0	0	0	42	5

2.4 No. of Guest and Visiting faculty and Temporary faculty

0 0 6

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	00	04	00
Presented papers	01	02	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Session Plan for every subject made well before the commencement of class as per the academic calendar and apprising all students on the start of the academic session.
- Providing study materials to students by the teachers.
- Inter-departmental collaborative teaching-learning on allied and inter-disciplinary topics/subject for better teaching learning.
- Special classes for advanced learners apart from existing remedial coaching classes.
- Use of ICT in teaching enhanced.
- Arrangement of Field Study/ educational tour.

2.7 Total No. of actual teaching days during this academic year

188

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The College follows examination/evaluation rules of affiliating University. However, within its limited role in these fields, the college takes steps towards examination/evaluation reforms like:

- √ Unit Tests and Class Tests are held
- √ Open analysis of evaluation scripts of the evaluation process among the respective departmental colleagues
- √ Showing of evaluated scripts to the learners with suggestion for improvement where necessary.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil
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2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Major	38	0.0	10.5	81.6	0.0	92.1
B.A. General	77	0.0	0.0	36.4	32.5	68.9
B.Sc. Major	NIL					
B.Sc General	21	0.0	0.0	95.2	4.8	100
B.C.A.	04	0.0	25.0	75.0	0.0	100
BA (Distance)	69	55.1	24.6	17.4	0.0	97.1
B.C.A.(Distance)	02	0.0	0.0	100.0	0.0	100.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC makes effort to attain excellence in teaching and learning and also adopts strategy for improving the quality of teaching-learning and evaluation. In this endeavour the following steps were undertaken:

- The IQAC monitors the publication of Academic Calendar, class routine, preparation of teaching plan, departmental monthly progress report.
- Self-appraisal report by teachers of their strength and weakness and discussing suggestion is provided to the teachers for improvement.
- Compulsory maintenance of departmental diary and progress report by the HODs
- Feed back by the learners and the analysis of feed-back teachers showing better performance are encouraged and corrective measures are taken in case of teacher not showing satisfactory performance.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	00
UGC – Faculty Improvement Programme	03
HRD programmes	00
Orientation programmes	02
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	00	00	00
Technical Staff	01	00	00	00

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has taken a pro-active role in sensitizing and promotion of research climate in the institution in the following way:

- The IQAC organized a Talk on Research Methodology by the Ph. D. Holders of the college to boost research culture among teachers and students.
- Circulation of information of National/International seminars and encouragement to participate there.
- IQAC held three meetings (at the beginning, middle and end of the session) with all the faculty members and discuss about the progress of research activities and the individual problem faced.
- Based on the discussion, the IQAC places the minutes of meetings and suggestions regarding provision of promotion of research activities before the Principal, and the Research Committee which cover following points:
 - a. Provision of leave-as-per-rule for participation in national and international seminars, workshops and conferences.
 - b. Allowing faculty members to undertake research projects.
 - c. Making strategic planning to provide Faculty Development Programme to PhD and Post-Doctoral research.
- Internal institutional seminars were arranged to disseminate individual research findings of the individual faculty members.
- ✓ The effort of the IQAC for boosting research climate in the college resulted in:
 - a) Three faculty members namely Dr. H. K. Sarma, Dr, Hitendra Nath Deka and Dr. Kishor Kr. Deka were awarded Ph. D. Degree.
 - b) One faculty member Dr. H. K. Sarma participated in International Conference on Radon Risk and Matting held in Czechoslovakia.
 - c) 20 B. Sc students participated in *Jana Vigyan Mela* at P. K. College, Baihata.
 - d) Students undertook field study in Bhutan Chowki as part of Environmental Studies.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	02	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	01	00	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Campaign for sensitizing women to take to higher education
- Sensitizing programmes on Legal Literacy among students for playing pro-active role in society for legal awareness.
- TET coaching classes held for common students for placement in the job of teacher.
- Sensitizing and awareness Programme among girl students by the Women Cell on Iron Deficiency and gynaecological problem of girl.
- Awareness programme among farmers of adjacent area by dept. of Botany adverse Effect of Pesticide and Chemical Fertilizers.
- Lecture on the Philosophy of Gandhiji for Violence-free Society.
- Campaign for Plastic and Polythene free environment within the college campus.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	32 bigha 1 katha 10 lesa (41860.8 sq mtr.	--	Govt. allotment	32 bigha 1 katha 10 lesa (41860.8 sq mtr.
Class rooms	1095 sqm	--	Donation and govt. grant	1095sqm
Laboratories	541sqm	--	Govt. grant	541sqm
Seminar Halls	--	--	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	588sqm	27.87		615.87sqm

4.2 Computerization of administration and library

- Creation of computerized data base of the newly admitted students
- Installation of Punching Machine for recoding the attendance of teaching and non-teaching staff.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14829	1656200/-	1043	107420/-	15872	1763620/-
Reference Books	1020	180000/-	--	--	1020	180000/-
e-Books	--	--	--	--	--	--
Journals	10	6000/-	10	7000/-	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	07	09	01	--	--	01	01	04
Added	00	02	00	--	---	01	02	00
Total	07	11	01	---	----	02	03	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

One-week training programme was undertaken by the Department of Computer Science and 100 students benefitted by this programme.

Add-on programme for Teachers Computer Literacy.

4.6 Amount spent on maintenance in lakhs:

i) ICT	1.05
ii) Campus Infrastructure and facilities	4.00
iii) Equipments	0.60
iv) Others	2.5
Total:	8.0

Criterion – V**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC takes seminal steps in enhancing awareness about Student Support services available in the college in the following way. The College has made provision for the Student Support Services in these areas like- Students' Union, Grievance and Redressal Cell, Boys' common Room, girls Common Room, Canteen, Incentive awards, waiving of Fees for meritorious poor students, remedial and special Classes, filed Study/ Educational Tour etc.

- a) Ensures the class-wise awareness programme for student about the facilities available in the college.
- b) Ensures the dissemination of information of student support services in the college through the students' union of the college.
- c) Ensures publication of the information of student support services in the college Prospectus.

5.2 Efforts made by the institution for tracking the progression

Effort for tracking progression is made through:

- a) Analyzing the performance in the internal examinations.
- b) Feed-back from students.
- c) Joint sitting of Teacher-Guardian association and students.
- d) Through Alumni Association.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
792	38		

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	479	60		313	40

No	%
313	40

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
494	52	11	29	04	590	701	67	15	43	04	830

Demand ratio: 1.02

Dropout: 39.5.7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- a) Supplying information of competitive examinations to students through Career Counselling and Guidance Cell. Respective Departments takes initiative in motivating students towards competitive examinations.
- b) TET coaching classes for entry into service of teachers conducted.

No. of students beneficiaries

60

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

- a) Pre-admission counselling on offering subjects at UG level.
- b) Awareness programme on information technology by the dept. of Computer Science of the college.
- c) Regular counselling by the Career Counselling and Guidance Cell.

No. of students benefitted

350

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

- a) The college is co-educational and hence boys and girls are involved in various activities and committees. Motivates and ensures representation of girls where they do not come forward.
- b) Awareness programme on Reservation of women in Politics.
- c) Celebration of International Women's Day by women Cell of the college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	20	10000/-
Financial support from government	281	492620/-
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievance found.





Criterion – VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision:

To uplift knowledge, skill and morals of young generation for an equitable and advanced society.

Mission:

-  To achieve excellence in higher education by incorporating new inputs and new techniques.
-  To impart skill based and career oriented knowledge and education.
-  To promote physical, cultural and moral development of the students.
-  To work for inclusive education and specially for participation of women and backward rural communities in higher education.

6.2 Does the Institution has a management Information System

Yes. The college has a management information system (MIS) of which the Principal of the college is the executive head. The information is dispatched to the concerned destination by –

- i. Notification in the notice board, notice register etc.
- ii. Letter delivery through peon book.
- iii. Providing information of general rules and facilities available in the prospectus.
- iv. Joint meeting of Governing Body (G.B.) with college faculty and other staff.
- v. Meeting with stakeholders, Students' Union Body, etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college has an Academic Committee, which sits periodically on the issues related to curriculum and takes initiative in this respect in the following ways:

- i) The members of Academic Committee holds meeting with faculties on understanding of the newly introduced semester system and implementation of it.
- ii) Feedback from learners and guardians on teaching of curriculum is discussed in HoDs meeting and suggestions are made for improvement in the curriculum over telephone to the affiliating University.
- iii) The departmental library and central library procure both text and reference books relevant to curriculum and provide priority and special consideration to the needy and deserving students.

6.3.2 Teaching and Learning

For quality teaching and learning, the academic calendar, class routine and teaching plans are prepared before the commencement of the class. The course content, lesson allotted to individual faculty is intimated to the learners at the beginning of the classes.

Use of LCD projectors is encouraged and is used in the subjects of English, Economics, Botany, Zoology and Physics.

Apart from existing remedial classes, special classes of tutorial nature for advanced learners are arranged.

Inter-departmental collaborative teaching is practiced on allied topics for better understanding of the concepts.

6.3.3 Examination and Evaluation

- Final examinations are conducted as per guide lines of the Gauhati University.
- Unit tests and class tests are held regularly
- Field study is conducted as a part of evaluation process.
- Evaluation process is discussed among the departmental colleagues and students are shown evaluated scripts to bring about improvement in their performance.

6.3.4 Research and Development

The college takes initiative to promote research activities and adopt some strategies in this regard such as- information of the international/national/state/local level seminars, of research journals are provided for easy access to the teachers and students. Logistic support is given.

As a result, 02 papers were presented in national seminars and one faculty member, Dr. H.K. Sarma from Department of Physics presented paper in International conference in Czechoslovakia. Two faculty members in the departments of English and Physics completed PhD. Five faculty members from the department of Assamese, Economics, Botany and Zoology were granted Fellowship under UGC FDP. Besides, three faculty members from the departments of Economics, Education and Political Science are doing PhD on part time basis.

Initiative was also taken for promoting research culture among students. They are encouraged to undertake filed based study and participating seminars and workshops. 20 students participated in *Jana Vigyan Mela* and 300 students undertook field studies as part of Environmental Studies. Moreover, educational tour to Delhi, Jaipur and Agra was undertaken, where 30 students participated in the programme.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- More books were purchased for library
- Two LCD projectors purchased
- Infrastructure facility is increased in respect of up-gradation of toilet for boys, new parking stands for two wheelers, renovation of Arts Building and construction of conference room and distance education
- Installation of punching machine for recording attendance of teaching and non-teaching staff.

6.3.6 Human Resource Management

The college strives to develop human resource primarily through the successful implementation of curriculum to bring the desired goal.

The mission of “search for Talent and its Nourishment” undertaken two years ago continued. Remedial Coaching Classes and special classes were arranged keeping in mind the need of the students.

Coaching classes for entry-into service, engagement in research and extension activities were carried out.

6.3.7 Faculty and Staff recruitment

Recruitment of teachers and other employees are made as per the guidelines of UGC as well as the state government.

Part-time teachers are recruited as and when necessary. This year part-time teacher were recruited in the department of Political science, Economics, Education, Philosophy, Arabic, Hindi, Assamese and Anthropology

6.3.8 Industry Interaction / Collaboration

The college has no formal industry interaction/ collaboration. However, the students are given information of the industries and reputed institution and are guided to get into those.

6.3.9 Admission of Students

- An admission Committee is formed every year, which follows government rules related to reservation and admission.
- The selection of students for admission into different classes is done strictly on merit. To maintain transparency in this regard, merit list is hung up in the college notice board two days prior to the date of admission.
- Major seats are allotted entirely at the sole discretion of the concerned departments. Besides, major selection test is conducted wherever demand ratio is greater than 1.
- Besides, admission counselling is done on the date of admission.

6.4 Welfare schemes for

Teaching	GIS, NPS, Sikshak Sanchay Sahayeka (SSS) monthly savings scheme
Non teaching	GIS, NPS and Savings scheme of non-teaching staff.
Students	SSS Award, Incentive Scheme, Incentive Award, Book Bank facility

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	Academic Council
Administrative	No	--	No	--

6.8 Does the University/ Autonomous College declare results within 30 days? **Not Applicable**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Periodical meeting with the Principal and staffs and suggestions for improvement in different area.
- Cooperation in the “Search for Talent” in the adjacent area.
- Undocumented financial help to poor but talented students.

6.12 Activities and support from the Parent -Teacher Association

- Analysis of the teaching-learning process and the result of the students in the joint sitting.
- Representatives of the parents and teachers participate in the Governing Body of the college.

6.13 Development programmes for support staff

- The department of Computer Science of the College organised one week computer literacy staff
- The management of the college offers help as far as possible in helping staff in financial matters like salary savings in LIC, procuring bank loan, etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ Campaign and awareness programme conducted among students for plastic and polythene free environment within the college campus.
- ✓ Plantation of saplings on important days of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Educational tours for students: 30 students were taken to Delhi, Jaipur and Agra trip, which exposed them to divergent culture and higher educational institutions of the country.
- Campaign for enhanced women enrolment: Campaign in adjacent backward areas for encouraging girl student to pursue higher education was undertaken. The enrolment of girl student increased significantly.
- “Search for Talent” was undertaken in backward and deprived section of the societies. These resulted in growing enrolment of meritorious rural students in the college.
- Special classes of tutorial nature were taken for advanced learners. This resulted in enhancement of quality result.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Effort regarding introduction of new course and affiliation:** The institute has taken some serious initiative regarding introduction of new course and affiliation of some of the major subjects under Gauhati University. As a consequence, Anthropology has been introduced at U.G. level from this year. Besides, a proposal for affiliation of major subjects in History, Chemistry, Zoology and Physics submitted to Gauhati University.
- **Action in respect of social responsibility:** As a part of social responsibility, the institute always tires its level best in this endeavour. This year, an awareness programme was undertaken among the farmers to sensitize them towards the adverse affects of pesticides and chemical fertilizers.
- **Action in the field student sensitization:** Sensitization and awareness programme on iron deficiency and gynaecological problems of girl students was organized. Besides, a campaign for plastic and polythene free environment within the college campus conducted, followed by legal literacy class in collaboration with Barpeta Chief Judicial Magistrate office.
- **Action in the field of Research and Consultancy:** One faculty from department of Physics participated in International Conference in Czechoslovakia. Three faculty members awarded PhD degree this year.
- **Action in respect of infrastructural development:** A proposal has been submitted to UGC for Indoor Stadium. Moreover, construction of a new building for KKHSOU office and conference room started with surplus fund of KKHSOU.
- **Innovative process in teaching learning:** The institute has adopted an innovative inter-departmental collaborative teaching-learning in the allied subjects. As a result, inter-departmental collaborative teaching learning practice was exercised in the departments of Assamese and Hindi, English and Philosophy, Economics and Mathematics, History and Political Science, Chemistry, Zoology and Botany.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i) Clean and polythene free campus.
- ii) Communal harmony and philanthropic feelings.

**Please refer to Annexure-V*

7.4 Contribution to environmental awareness / protection

- Celebration of World Environment Day.
- Sapling plantation programmes.
- Field Study on environment

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength:

- Competent and dedicated faculty.
- Best Teaching Practices.
- Major course in almost all the subjects available in the college and Flexibility in offering elective/ optional subject.
- Campus with 14 acres of land.
- Separate hostels for Boys and Girls with modern amenities and homely environment.
- Income generation from fishery and agriculture.
- NCC unit.
- Spacious library with journals, periodicals and more than 17,000 numbers of text and reference books, and with Book Bank Facility.
- Facility of Distance Education and Dual Degree.
- Increased enrolment of girl students and marginalised section.

Weakness:

- Lack of modern science building and well equipped science laboratory.
- Lack of Lecture Hall, community Hall and Auditorium to hold seminars, cultural activities etc.
- Lack of Physical education and proper sports facility.
- Incomplete boundary wall.
- Lack of proper Botanical Garden.
- Inadequate number of faculties in some of the departments.
- Lack of quarters for the Principal, teachers and non-teaching employees.

Opportunity:

- Scope for introduction of income generating and employable course like Pisciculture, Piggery and poultry farming, weaving and tailoring, carpentry, Horticulture, and Microfinance Certificate Programme.
- Up-gradation of play ground at par national norms.
- Introduction of regular Post Graduate Courses in the subjects like Assamese, English, Education, Economics, Political Science, Journalism and Mass Communication, and Mathematics.
- Archive for local cultural heritage.

Threat: The following threats are emerged from the SWOT analysis:

- Prevailing traditional rural inertia.
- Economic backwardness of the rural masses.
- College located in low land and flood prone area.
- Located at about 2 kilometres distance from the main road and the connecting road usually in bad condition.

8. Plans of institution for next year

- Introduction of New course.
- Infrastructural Development.
- Development of ICT facility.
- Purchasing Equipment.
- Exploring more avenues for Extension Activities.

Name Aminur Rahman



Signature of the Coordinator, IQAC

Name Dr. Utchab Chandra Deka



Signature of the Chairperson, IQAC

Abbreviations:

BCA	Bachelor of Computer Application
UG	Under Graduate
KKHSOU	Krishna Kanta Handique State Open University
ICT	Information and Communication Technology
HoDs	Head of Departments
TET	Teacher Eligibility Test
MIS	Management Information System
GB	Governing Body
FDP	Faculty Development Programme
GIS	Group Insurance Scheme
NPS	New Pension System
SSS	Salary Savings Scheme
LICI	Life Insurance Corporation of India
NCC	National Cadet Corps

Annexure-II**Session: 2010-11**

Plan of Action	Achievements
<ul style="list-style-type: none"> • Submission of proposal for getting permission and concurrence in some major subjects. • Introduction of new subjects at UG level. • Procurement of audio-visual equipment for better teaching-learning process. • Bringing more subjects under remedial and special class system. • Conduct of educational tour/ field study. • Steps for encouraging students in participating in extra curricular activities. • Encouragement to faculty members to carry out research activities. • Arrangement of awareness programme to sensitize the female students on health issues. • Sensitizing programmes on environmental and social issues. • Improvement of infrastructural and sports facilities. • Incentives to students for better performance. • Coaching classes for competitive tests. • Up-gradation of attendance management system for teaching and non-teaching staff. • Efforts towards encouraging girls' students to enroll into higher education. 	<ul style="list-style-type: none"> • Proposal submitted to Gauhati University for affiliating of major subjects in History, Chemistry, zoology and Physics. • Anthropology has been introduced at U.G. level. • Two LCD projectors have been purchased. • Remedial classes in the subjects of Education, History, Arabic, Philosophy and Assamese have been conducted. • Special classes for advanced learner were undertaken. • Educational tour was made to Delhi, Agra and Jaipur (14-09-2010 to 19-09-2010). • 20 B,Sc students participated in Jana Vigyan Mela and Science Model Competition held in Pub Kamrup College, Baihata Chariali. • One faculty from department of Physics participated in International Conference in Czechoslovakia. • The students of TDC 2nd year undertook field study to Bhutan to study environmental issues. • Sensitization and awareness programme on iron deficiency and gynecological problems of girl students was organized. • Awareness programme was undertaken among the farmers to sensitize them towards the adverse affects of pesticides and chemical fertilizers. • Campaign conducted for plastic and polythene free environment within the

	<p>college campus.</p> <ul style="list-style-type: none">• Legal literacy class in collaboration with Barpeta Chief Judicial Magistrate office was held.• Lecture on Gandhi's Philosophy was organized in the college for violence free society.• Proposal has been submitted to UGC for Indoor Stadium.• New urinal for Boys' students has been constructed.• New parking stand for two wheelers has been constructed.• The Arts building has been renovated.• Construction of a new building for KKHSOU office and conference room started with surplus fund of KKHSOU.• Cash awards were provided to 20 numbers of students to encourage them for better performance.• The coordinator of NCC participated at OTA, Nagpur for pre-commissioned training course.• Coaching classes for TET examination held.• Punching machine has been installed for recording the attendance of teaching and non-teaching staff.• Campaigns for encouraging girls students towards higher education was undertaken in the adjacent villages such as- Bagodi, Chenga, Daulashal, Mazdia, Rampur, Bahari, Palhazi, Kakdhuwa, Padmapara, Chenimari, etc.
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PROSPECTUS

ACADEMIC CALENDAR**B.B. KAKATI COLLEGE, NAGAON (BARPETA)****SESSION-2010-2011**

Months	Date(s)	Day(s)	Occasion	No. of Holiday(s)	No. of Working days	
					Teaching days	Non-Teaching days
A P R I L	19-24	Mon - Sat	Classes of H.S. II Yr. TDC II & III Year Begin from 19th.	-	6	6
	25	Sun day		1	-	-
	26 - 30	Mon - Fri	Classes		5	5
				01	11	11
M A Y	1	Sat	May Day	1	-	-
	2	Sun		1	-	-
	3 - 8	Mon - Sat	Classes	-	6	6
	9	Sun		1	-	-
	10 - 15	Mon - Sat	Classes	-	6	6
	16	Sun		1	-	-
	17 - 22	Mon - Sat	Classes	-	6	6
	23	Sun		1	-	-
	24 - 26	Mon - Wed	Classes	-	3	3
	27	Thu	Budha Purnima	1	-	-
	28 - 29	Fri - Sat	Classes	-	2	2
30	Sun		1	-	-	
31	Mon		-	1	1	
				07	24	24
J U N E	1-5	Tue - Sat	Classes	-	5	5
	6	Sun		1	-	-
	7-12	Mon - Sat	Classes	-	6	6
	13	Sun		1	-	-
	14 - 15	Mon - Tue	Classes	-	2	2
	16 - 19	Wed - Sat	Classes (H.S. 1st yr.& TDC 1st yr. classes will start from 17 - 06 -2010)	-	4	4
	20	Sun		1	-	-
	21 - 26	Mon - Sat		-	6	6
	27	Sun		1	-	-
	28 - 29	Mon - Tue	Classes	-	2	2
30	Wed	GET- TOGETHER	-	-	1	
				04	25	26

PROSPECTUS

Months	Date(s)	Day(s)	Occasion	No. of Holiday(s)	No. of Working days	
					Teaching days	Non-Teaching days
J U L Y	1-31	Thurs - Sat	Summer Recess	31	-	26
	25	Sun	College Foundation Day	-	-	-
				31	00	26
A	1	Sun	Classes	1	-	-
	2-7	Mon - Sat		-	6	6
G	8	Sun	Classes	1	-	-
	9-12	Mon - Thurs		-	4	4
U	13	Fri	Freshman Social	-	-	1
	14	Sat	Classes	-	1	1
S	15	Sun	Independence Day	1	-	-
	16-21	Mon - Sat	Classes	-	6	6
T	22	Sun	Classes	1	-	-
	23	Mon		-	1	1
	*24	Tue	* Classes	-	1	1
	25-28	Wed - Sat	Classes	-	4	4
	29	Sun	Tithi of Sri Sri Madhab Deva	1	-	1
	30	Mon		1	-	-
	31	Tue		Classes	-	1
				06	24	25
S	1	Wed	Janmastomi	1	-	-
	2-4	Thurs - Sat	Classes	-	3	3
E	5	Sun	Classes	1	-	-
	6-9	Mon - Thurs		1st Unit Test	-	-
T	10	Fri	Tithi of Srimanta Sankar Deva	1	-	-
	11-12	Sat - Sun	Eid-UI-Fitre	2	-	-
M	13-18	Mon - Sat	Classes	-	6	6
	19	Sun	Classes	1	-	-
B	20-25	Mon - Sat		-	6	6
	26	Sun	Classes	1	-	-
R	27-30	Mon - Thurs	Classes	-	4	4
				07	19	23
O	1	Fri	Classes	-	1	1
	2	Sat	Gandhi Jayanti	1	-	-
C	3	Sun	Classes	1	-	-
	4-9	Mon - Sat		-	6	6
T	10	Sun	Classes	1	-	1
	11	Mon		-	1	1
	12	Tue	BBKCSU Election	-	-	1
	13-22	Wed - Fri	Durga Puja/ Janamotsava of Srimanta Sankardeva/ Kati Bihu/ Lakshmi Puja	10	-	-

PROSPECTUS

Months	Date(s)	Day(s)	Occasion	No. of Holiday(s)	No. of Working days	
					Teaching days	Non-Teaching days
O C T B E R	23	Sat	Classes	-	1	1
	24	Sun		1	-	-
	25 - 28	Mon - Thurs	Classes	-	4	4
	* 29	Fri	* Classes	-	1	1
	30	Sat	Classes	-	1	1
	31	Sun		1	-	-
				15	15	16
N O V E M B E R	1 - 4	Mon - Thurs	Classes	-	4	4
	5	Fri	Kali Puja/ Dewali	1	-	-
	6	Sat	Classes	-	1	1
	7	Sun		1	-	-
	8 - 13	Mon to Sat	Classes/ Test Exam of H.S. 2nd year & TDC 2nd Yr.	-	6	6
	14	Sun		1	-	-
	15-16	Mon - Tue	Classes/Dr. Banikanta kakati Memorial Lecture on 15th Nov.	-	2	2
	17	Wed	Eid - uz - Zuha	1	-	-
	18-20	Thurs - Sat	Classes	-	3	3
	21	Sun	Guru Nanak's Birth Day	1	-	-
	* 22 - *23	Mon - Tue	* Classes	-	2	2
	24	Wed	Classes	-	1	1
	25 - 27	Thurs - Sat	Test Exam of HS 1st Yr. TDC 1st Yr. & TDC 3rd Yr.	-	-	3
28	Sun		1	-	-	
29 - 30	Mon - Tue	Test Exam	-	-	2	
				06	19	24
D E C E M B E R	1 - 4	Wed - Sat	Classes	-	4	4
	5	Sun		1	-	-
	6 - 10	Mon - Fri	College Week	-	-	5
	11	Sat	Classes	-	1	1
	12	Sun		1	-	-
	13-16	Mon - Thurs	Classes	-	4	4
	17	Fri	Muharram	1	-	-
	18	Sat	Classes	-	1	1
	19	Sun		1	-	-
	20 - 24	Mon - Fri	Classes	-	5	5
25	Sat	Christmas Day	1	-	-	
26	Sun		1	-	-	
27 - 31	Mon - Fri	Classes	-	5	5	
				06	20	25

PROSPECTUS

Months	Date(s)	Day(s)	Occasion	No. of Holiday(s)	No. of Working days	
					Teaching days	Non-Teaching days
J A N U A R Y	1	Sat	Classes	—	1	1
	2	Sun		1	—	—
	3 - 8	Mon - Sat	Classes	—	6	6
	9	Sun		1	—	—
	10 - 12	Mon - Wed	Classes	—	3	3
	13 - 15	Thurs - Sat	Magh Bihu	3	—	—
	16	Sun		1	—	—
	17	Mon	Silpi Divas	1	—	—
	18 - 22	Tue - Sat	Classes	—	5	5
	23	Sun		1	—	—
	24 - 25	Mon - Tue	Classes	—	2	2
26	Wed	Republic Day	1	—	—	
27-29	Thurs - Sat	Classes	—	3	3	
30	Sun		1	—	—	
31	Mon	Classes	—	1	1	
				10	21	21
F E B R U A R Y	1-5	Tue - Sat	Classes	—	5	5
	6	Sun		1	—	—
	7	Mon	Classes	—	1	1
	8	Tue	Swaraswati Puja	1	—	—
	9 - 12	Wed - Sat	Classes	—	4	4
	13	Sun		1	—	—
	14 - 19	Mon - Sat	Classes	—	6	6
	20	Sun		1	—	—
	**21-26	Mon - Sat	Classes/TDC Part-II & HS Final Exam begin	—	6	6
	27	Sun		1	—	—
28	Mon	Classes / Exam	—	1	1	
				05	10	23
M A R C H	1	Tue	Classes / Exam.	—	—	1
	2	Wed	Sivaratri	1	—	—
	3 - 5	Thu - Sat	Classes / Exam.	—	—	3
	6	Sun		1	—	—
	** 7 - 12	Mon to Sat	Classes/H.S. 1st Yr. Exam. Begins	—	—	6
	13	Sun		1	—	—
	14 - 18	Mon - Fri	Classes / Exam.	—	—	5
	19 - 20	Sat - Sun	Doljatra	2	—	—
	** 21- 26	Mon - Sat	TDC Part - I & III Exam begin / Academic improvement work	—	—	6
	27	Sun		1	—	—
28 - 31	Mon - Thurs	Examination / Academic improvement work	—	—	—	
				06	00	25

PROSPECTUS

Months	Date(s)	Day(s)	Occasion	No. of Holiday(s)	No. of Working days	
					Teaching days	Non-Teaching days
A	1 - 2	Fri - Sat	Examination/ Academic Improvement Work	-	-	2
P	3	Sun		1	-	-
R	4 - 9	Mon - Sat	Examination/ Academic Improvement Work	-	-	6
I	10	Sun		1	-	-
L	11 - 13	Mon to Wed	Examination/ Academic Improvement Work	-	-	3
	14 - 18	Thurs - Mon	Rangali Bihu	5	-	-
				07	00	11

Note : * Indicates that one day for Sati Radhika, One day for Pokhla Gohain and two days for Raas Jatra will be declared holiday as and when applied for.

** Indicates the probable dates of exams. Exact dates are to be notified in due course.

*** Indicates that the summer recess is subject to the notification by Govt. of Assam. The office of the college will remain open during this period. Only classes will remain closed.

**ANALYSIS OF STUDENTS' FEEDBACK: A SUMMARY
YEAR: 2010-11**

Understanding the role of students' stakeholders in dynamic teaching-learning process, the institute undertakes Students' Feedback for the session 2010-11. The objective behind such endeavor is to incorporate students need and expectation in the ambit of higher education.

In this backdrop, the present student feedback system adopts randomized sampling method, where 100 undergraduate level students have been interviewed. As a tool of investigation, closed ended questionnaire is constructed using LIKERT scale method. The LIKERT scale ranges from 1 to 5, where 1,2,3,4 and 5 indicates not satisfactory, satisfactory, good, excellent and outstanding respectively. The questionnaire basically encompasses five broad areas, e.g., assessment of teacher, assessment of administration, assessment of support system, assessment of library and assessment of basic requirements. Further, broad areas are sub-divided into 24 questions.

Key Highlights:

- Assessment of teacher reflects that, the effort and support by the faculty members are good but not outstanding as indicated by the mean likert score. It thus implies that some teachers should be more pro-active to fulfil the students' need.
- Regarding administration and support system, the expectation of the students are average. It therefore, demands that the administration and support system should be prompt and judicious enough to fulfil their expectation.
- The findings reveal that library services and basic services also to be strengthened to meet the expectation of students.
- On the whole, it is observed that the institution able to cater the need of students in some of the aspects, but need more effort and care to fulfil the requirements and expectation of students.

The analysis of students' feedback is discussed in the general meeting, where measures are identified and it is resolved for implementation.

BEST PRACTICE

Practice 1

Title of the Practice

Clean and Polythene Free Campus

Goal

The practice targets to inculcate the value of cleanliness in the mind of student community to make the campus clean and polythene free. Since, students are the responsible stakeholders of the society; such a practice at institution level can cultivate a better habit among the students for a clean and green society.

The Context:

In the wake of global environmental degradation, the policymakers and environmentalists exert on the concept of sustainable development. In the broader periphery of sustainable development, protecting environment from further degradation is the basic goal.

The Practice:

With an aim to create awareness about clean and green environment among the students, the college authority aims to organize programmes where emphasis is laid on full participation on the part of the students. The best time for the awareness programmes is the occasions like World Environment Day, Freshman Social, College Week, Independence Day, Republic Day, etc. Therefore, the authority looks forward to observe the occasions with a day long programme where speeches on cleanliness, green environment and sustainable development are delivered by the internal resource persons. Students are divided into groups and various tasks are assigned.

Evidence of Success:

World Environmental Day was observed with the rest of the world putting emphasis on clean and green environment. On the occasion, not only the college campus was cleaned but also saplings were planted. Awareness programmes were also organised on the occasion of Independence Day. Speeches on cleanliness and green campus were delivered and students were divided into groups and assigned with various tasks.

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Practice 2: Communal Harmony and Philanthropic Feelings**Title of the Practice**

Communal Harmony and Philanthropic Feelings

Goal

The practice targets to inculcate among students the value of coexistence, social understanding and responsibility across caste and community, humanitarian and philanthropic feeling, since they are the architect of the future.

The Context:

The college is located in an area inhabited by different communities, caste and religions. The enrolment of the college consists of students belonging to different categories like, OBC, ST, SC, Minority and Others. Further, it also comprises students from Hindu and Muslim communities. Therefore, to achieve the goal of higher education, it is necessary to create an atmosphere of understanding and tolerance among the students. Moreover, the adjacent area of the college is economically backward and to get access to higher education, students belonging to BPL categories need humanitarian support.

The Practice:

In view of the context, the college authority adopts fair and transparent admission policy so that students across different caste, communities and religion have equal opportunity. The college observes festivals like *Saraswati Puja* and *Fateha-e-Dowaz Daham*. Lectures are also arranged on the teachings of Gandhiji, Swami Vivekanda and Sankardeva. Besides, for participation of students belonging to BPL categories, fees are waived and the faculty members extend their help in cash and kind. The college also has book bank facility for students belonging to such categories.

Evidence of Success:

The enrolment of the college in this session comprises of 54% Muslim, 46% Hindu, 25% SC, 9% OBC and 4% ST students and they are pursuing higher education in amicable and tolerant environment. No single incidence of communal disturbance is observed in the college. In festivals of *Saraswati Puja* and *Fateha-e-Dowaz Daham*, students of all categories participated with full cooperation. Besides, teachers provided unrecorded financial assistance to poor students at the time of admission as well as during the course period.

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